



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : PHILCOPY CORPORATION
 Address : 793 J. P. Rizal Avenue, Poblacion, Makati City

P.O. No. : 24-04-1165
 Date : 04/11/2024
 Mode of Procurement: DIRECT CONTRACTING

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 15 Calendar Days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	3	Toner (Kyocera TK-7109), GENUINE KYOCERA TONER TK- 7109 FOR TASKALFA 3010I - For Kyocera TaskAlfa 3010i - Color: Black	10,375.00	31,125.00
2	PCS	3	Toner (Kyocera TK-8529), GENUINE KYOCERA TONER TK- 8529K FOR TASKALFA 4053C - For Kyocera TaskAlfa 4053ci - Color: Black	12,995.00	38,985.00
3	PCS	3	Toner (Kyocera TK-8529) - Cyan, GENUINE KYOCERA TONER TK- 8529C FOR TASKALFA 4053C - For Kyocera TaskAlfa 4053ci	23,600.00	70,800.00
4	PCS	3	Toner (Kyocera TK-8529) - Magenta, GENUINE KYOCERA TONER TK- 8529M FOR TASKALFA 4053C - For Kyocera TaskAlfa 4053ci	23,600.00	70,800.00
5	PCS	3	Toner (Kyocera TK-8529) - Yellow, GENUINE KYOCERA TONER TK- 8529Y FOR TASKALFA 4053C - For Kyocera TaskAlfa 4053ci	23,600.00	70,800.00
6	PCS	3	Toner (Kyocera TK-8360) - Black, GENUINE KYOCERA TONER TK- 8360K FOR TASKALFA 2554C - For Kyocera TaskAlfa 2554ci	12,100.00	36,300.00
7	PCS	3	Toner (Kyocera TK-8360) - Cyan, GENUINE KYOCERA TONER TK- 8360C FOR TASKALFA 2554C - For Kyocera TaskAlfa 2554ci	17,050.00	51,150.00
8	PCS	3	Toner (Kyocera TK-8360) - Magenta, GENUINE KYOCERA TONER TK- 8360M FOR TASKALFA 2554C - For Kyocera TaskAlfa 2554ci	17,050.00	51,150.00

Control No. **5462** SUBTOTAL : **Php 421,110.00**

Total Amount in Words Four Hundred Twenty-one Thousand One Hundred Ten Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

ROLANDO B. CRUZ

(Signature over printed name of Supplier)

Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept.:

ATTY. BEA THERESE P. VILLANUEVA
(Authorized Official)

Funds Available:

JUVY A. CUENCO
Chief Accountant

Amount : 472,360.00

OBR No. : 100-2024-03-0009-1064-P



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Date : 04/11/2024

Mode of Procurement: DIRECT CONTRACTING

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

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Delivery Term : 15 Calendar Days

Date of Delivery : _____

Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
9	PCS	3	Toner (Kyocera TK-8360) - Yellow, GENUINE KYOCERA TONER TK- 8360Y FOR TASKALFA 2554C - For Kyocera TaskAlfa 2554ci *Purchase Orde shall cover all items found in the attached Request for Quotation, Terms of Reference, Technical Specification and Bid Bulletin's if any. ***** Nothing Follows *****	17,050.00	51,150.00

For the use of Procurement Management Office for the use of Procurement Management Office

Control No. **5462**

GRAND TOTAL : **Php 472,260.00**

Total Amount in Words *Four Hundred Seventy-two Thousand Two Hundred Sixty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

ROLANDO B. CRUZ

(Signature over printed name of Supplier)

Date

Handwritten signature and date: R-15-24

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

Bea Villanueva
ATTY. BEA THERESE P. VILLANUEVA
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : 472,260.00

OBR No. : 100-2024-03-0009-1061-P